

Junior Faculty Research Fellowship Fall 2009 or Spring 2010

Description and Purpose

Southern Connecticut State University recognizes the importance of faculty scholarship and creative activity in furthering the mission of the university. The university is committed to expanding the array of supports for faculty scholarship and creative activity. The purpose of the **Junior Faculty Research Fellowship** program is to provide a junior faculty member with a significant amount of reassigned time at an early stage in his or her career at Southern in order to facilitate the development of a research or creative agenda. The Fellow may generate publication(s) from his/her dissertation or other previous research or conduct new research or creative activity. It is expected that the Fellow will pursue research or creative activity leading to a publishable article or its scientific or creative equivalent and make a public presentation at Southern and/or within the CSU system.

Applications will be reviewed by a committee of senior faculty appointed by the Office of Academic Affairs. The committee will represent all of the schools at SCSU as well as a broad range of disciplines.

This fellowship is sponsored by the Office of the Provost/Vice President for Academic Affairs and is independent from the reassigned time allocated in the AAUP contract. This reassigned time will be coupled with a proportionate release from service responsibilities for the duration of this one-semester fellowship.

For this project, TWO fellowships of NINE hours of reassigned time for the Fall 2009 and Spring 2010 semester will be awarded.

Eligibility, evaluation criteria, and proposal guidelines follow. A cover sheet for the application is attached.

Eligibility

“Full-time, tenure-track faculty at the Assistant or Associate rank who have completed at least one year of service at SCSU by Fall 2009 or Spring 2010 are eligible to apply for this fellowship. The applicant must have an earned terminal degree from a regionally accredited university in his or her discipline and must not be in the final year for tenure review.”

Criteria

The Committee will use the following criteria to rate the quality and completeness of proposals:

1. **Significance**: Evidence of a well-focused and worthy purpose, presented in relationship to previous related scholarship. Please include a discussion of how the project will contribute to your discipline or field of study.

2. Workplan: An appropriate and feasible methodology as well as plan of action or setting of conditions that will result in the accomplishment of the objectives of the project in the context of the particular discipline. Please include a proposed schedule or timeline.
3. Outcomes and Reporting: Likelihood of significant outcome, such as publication, performance, or exhibition. Applicants should be aware that a final report highlighting scholarly accomplishments will be due 90 days after the completion of the project. Furthermore, it is expected that the recipient will complete a manuscript for a publishable article or its scientific or creative equivalent and make a public presentation at Southern and/or within CSU. These responsibilities must be fulfilled within two years following the completion of the fellowship semester.

Proposals

A fellowship proposal must contain the following:

1. Cover Sheet and Abstract: Use form provided. Please note that the cover sheet must be signed by the department chairperson indicating awareness of the application.
2. Proposal Narrative: The narrative should respond to and be organized using the headings delineated in the “Criteria” section (i.e. Significance, Workplan, Outcomes and Reporting). The narrative should be limited to 1200 words fitting up to five double-spaced pages of printed text using 12 point font and one inch margins. Please keep in mind that the review committee consists of faculty in a range of disciplines, so that proposals will likely be read by faculty who are not necessarily discipline specialists. Therefore, proposals should be written for an informed generalist while still giving enough specific information on the significance of the research and the soundness of the proposed methodology to allow a reasonable review. A brief review of related research undertaken by the applicant and/or others will help the committee understand the significance of the proposed project. Please include a “works cited” page or a bibliography in order to help the committee understand the significance of the proposed project. A creative arts proposal should contain a description of the work to be produced, materials and facilities to be used, and production details.
3. Curriculum Vitae: Please include a curriculum vitae highlighting your educational background, professional experiences, previous and ongoing research, and other scholarly accomplishments.
4. Human Subjects and Vertebrate Animals: If the research involves either human subjects or the use of vertebrate animals, you must so indicate on the proposal cover sheet. As with any research project, the Fellow must seek approval from the Institutional Review Board (IRB) for human research subjects or the Institutional Animal Care and Use Committee (IACUC) for vertebrate animals. The Fellow should contact the appropriate committee for information on submission procedures and timing. **In no case should work with human beings or vertebrate animals as research subjects be undertaken until the proper approval is obtained.** Failure to obtain the proper approval may result in the termination of the fellowship. Letters of approval from the IRB or IACUC must be attached to the final report.

Proposals that fail to adhere to these application guidelines will not be reviewed.

Proposal Review

Applications will be reviewed by a committee of senior faculty appointed by the Provost/Vice President for Academic Affairs. The committee will represent all of the schools at SCSU as well as a broad range of disciplines. The committee may solicit feedback from additional readers in the event that special content expertise is required to evaluate the proposal.

Each reviewer will be asked to assign a rating from "1" for weak to "5" for excellent in each of the three criteria listed above. The scores generated by this rating from the readers will be added to produce a total proposal score. The scores will assist in rank ordering proposals.

The Committee will make recommendations to the Provost/Vice President for Academic Affairs who will announce the award.

In order to avoid an undue hardship for a department, the recipient of the fellowship should work with the school dean, department chairperson, and the Provost/Vice President for Academic Affairs to select the semester for the fellowship.

Deadline

Questions regarding the application process or other issues may be directed to Dr. Joan Finn at ext. 26036 or via e-mail to finnj1@southernct.edu. Completed proposals must be received by **4:00 PM, Friday, 14 November 2008** in the Office of Faculty Development, EN A110A-B.

**Junior Faculty Research Fellowship Proposal Cover Sheet
Fall 2009 or Spring 2010**

Last Name:
First Name:
Department:
Faculty Rank:
Ph.D. or Terminal Degree Granting Institution:
Date of Ph.D. or Terminal Degree:
Date of Appointment at SCSU:
E-mail: Phone:
Campus Address:

Project Title:

ABSTRACT (Limit: 100 words)

YES NO

 Does your research involve human beings as research subjects?

 Does your research involve vertebrate animals?

If "yes" to either question please see section 4 of "Proposals"

Applicant's Signature

Date

Department Chairperson's Signature

Date